



Policy Number	205.001
Policy Title	Minors on Campus Policy
Responsible Officers	Chief Financial Officer
Responsible Offices	Chief Financial Officer
Summary	This policy applies to all University employees, faculty, staff, students, volunteers, independent contractors and vendors, and non-University groups that interact with minors in University sponsored programs, visits, activities, trips, or on University-owned or controlled property.
Definitions	<p><i>Minor:</i> person under 18 years of age, who is not a matriculated college student</p> <p><i>Care, custody, and control:</i> responsibility level when an adult, who is not the parent/guardian, is present and has supervisory responsibility for one or more minors as well as the knowledge of the general location of each minor at any given point throughout the Program.</p> <p><i>Program:</i> event or activity attended by minors offered by the University, or by non-University groups on University-owned or controlled property, during which Program Staff may be in custodial care of a minor. Examples of Programs include, but are not limited to, athletic programs, athletic or academic camps, seminars, conferences, campus visits and similar activities.</p> <p><i>CIU Corporate:</i> Columbia International University, Ben Lippen School, and Pine View Properties</p> <p><i>Program Staff or Covered Adult:</i> individuals who interact with, supervise, chaperone, or otherwise oversee minors in Program activities.</p>
Approving Body	Administrative Council; Academic Council
Approval Date	205.000 -Aca C (11.22.2021); Admin C (10.22.2021) 205.001 -Aca C (02.11.2022); Admin C (01.28.2022)

where parents or guardians are invited or expected to provide supervision of minors, or to events where parents or guardians are explicitly required to accompany their children.

Rationale

The University is committed to the safety and well-being of minors present on its campuses. Consistent with this commitment, the purpose of this policy is to provide clear and consistent guidelines related to minors on campus. It establishes standards, procedures for reporting suspected abuse or neglect of minors, and obligations for the operations of programs, which include registration, background checks, and training.

Policy General Guidelines

The invitation of minors may be permitted with the following precautions and limitations, which are intended to protect health and safety, maintain productivity and comply with regulations.

1. No minor shall be left unattended at any time while on campus. This includes in campus buildings, on campus grounds, or in a vehicle. Line of sight supervision of minors by the parent/guardian/accompanying adult is required at all times.
2. It is the responsibility of the parent/guardian to ensure that children/minors do not disrupt the educational or work setting. The exceptional (emergency) circumstances under which children/minors should be discussed and established between employee and supervisor or the student and instructor. Children and

that a child has been sexually abused, regardless of whether the child has sustained an apparent injury as a result of the abuse.

2. Internal Reporting

- b. Reporting to the University Security, a supervisor, or any other University official or employee does not satisfy the legal duty for individuals to report child abuse. To report suspected child abuse or neglect, contact the South Carolina Department of Social Services (SCDSS) at 1-888-227-3487.
- c. After reporting suspected child abuse to the SCDSS, the employee shall also provide notice of the report to